

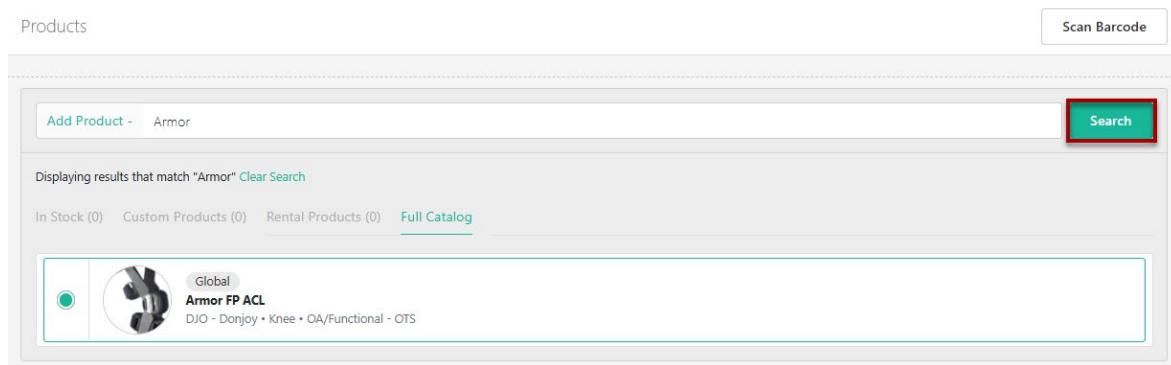
NEW PA GUIDE – SPECIALTY BRACING

All Specialty Bracing products are available to add to Patient Agreements and submit electronically to the Insurance Bracing Team. Follow the workflow below for adding Specialty Bracing products to a Patient Agreement:

Create the Patient Agreement following the standard process, reference [New PA Guide](#) as needed.

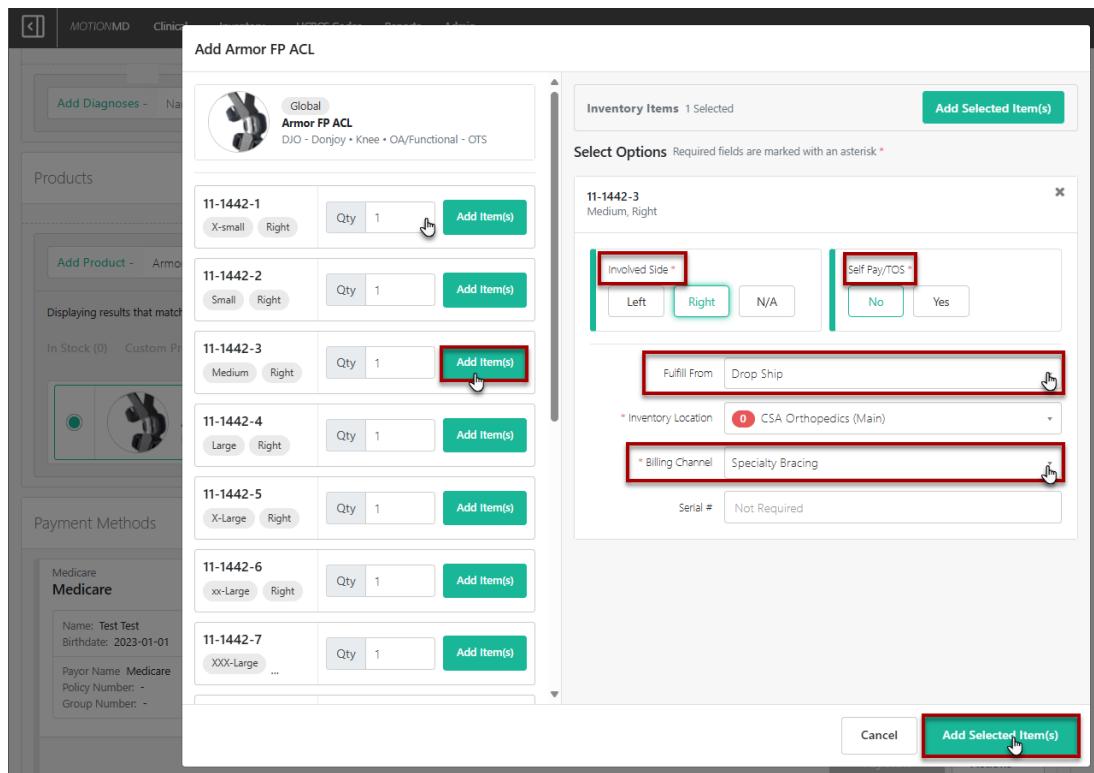
Adding an OTS Specialty Brace Product:

Start typing in the SKU or Product Name as select Search.



The screenshot shows a search interface for 'Armor'. A search bar at the top contains the text 'Armor'. A red box highlights the 'Search' button to the right of the bar. Below the search bar, a message says 'Displaying results that match "Armor"'. A 'Clear Search' link is also present. Underneath, there are links for 'In Stock (0)', 'Custom Products (0)', 'Rental Products (0)', and a 'Full Catalog' link. A product listing for 'Armor FP ACL' is shown, featuring a small image of the brace, the product name, and its description: 'DJO - DonJoy • Knee • OA/Functional - OTS'. The entire interface is framed by a light gray border.

A modal will open to select the appropriate SKU, once selected the product will appear to choose Involved Side, Self Pay/TOS, Fulfill From and Billing Channel. All OTS Specialty products should Fulfill From Drop Ship if the product is not being dispensed at the time of service. The Billing Channel should be set to Specialty Bracing when the product is being sent to the Insurance channel for Prior Authorization.



The screenshot shows a modal window titled 'Add Armor FP ACL'. On the left, a list of product variants for 'Armor FP ACL' is shown, each with a quantity of 1 and an 'Add Item(s)' button. The variants are: 11-1442-1 (X-small, Right), 11-1442-2 (Small, Right), 11-1442-3 (Medium, Right), 11-1442-4 (Large, Right), 11-1442-5 (X-Large, Right), 11-1442-6 (xx-Large, Right), and 11-1442-7 (XXX-Large, ...). On the right, a 'Select Options' panel is open. It shows 'Inventory Items 1 Selected' and an 'Add Selected Item(s)' button. The 'Select Options' panel includes fields for 'Involved Side' (with 'Right' selected), 'Self Pay/TOS' (with 'No' selected), 'Fulfill From' (with 'Drop Ship' selected), 'Inventory Location' (set to 'CSA Orthopedics (Main)'), 'Billing Channel' (set to 'Specialty Bracing'), and a 'Serial #' field. A red box highlights the 'Add Selected Item(s)' button at the bottom right of the modal. The entire modal is set against a dark background.

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(11-1442-3 / DJO - Donjoy)
Armor FP ACL

Medium Right

Drop Ship Not Fulfilled

Self Pay Price: \$0.00
Billed Charge: \$0.00

Billing Channel: Specialty Bracing
Self Pay/TOS: No

Category OA/Functional - OTS
Side Right
HCPCS L1845, L1852

Non-Integrated Account: Select Add Address to enter patient's address

Integrated Account: Select Use Patient's Address to import the patient's address

Drop Ship Address Missing
You have selected a product for Drop Ship fulfillment but you have not added a delivery

Add Address Use Patient Address Use Clinic Address

Adding a Custom Specialty Brace Product:

Type in the Custom Product Name and select Search. A modal will appear to select Involved Side, Self-Pay/TOS and Billing Channel. All custom products default to Fulfill From Drop Ship. The Billing Channel selected is Specialty Bracing.

NOTE: A Custom Defiance Product has additional fields to enter Custom Attributes. It's recommended to utilize attributes on the Custom Measurement Form uploaded on the claim instead of the attributes on the Product.

Add Product: Defiance

Displaying results that match "Defiance" Clear Search

In Stock (0) Custom Products (1) Rental Products (0) Full Catalog

Global Defiance DJO - Aircast + Knee + OA/Functional - Custom

Search

Add Selected Item(s)

Select Options Required fields are marked with an asterisk *

Involved Side * Left Right N/A Self Pay/TOS * No Yes

Fulfill From Drop Ship

* Inventory Location CSA Orthopedics (Main)

* Billing Channel Specialty Bracing

Serial # Not Required

Custom Attributes

Brace Style N/A

Hinge Options Standard

Colors N/A

No items added yet. Please add an item from the left to continue.

Add Selected Item(s)

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(Custom / DJO - Aircast)
Defiance

N/A Standard N/A Custom

Drop Ship Not Fulfilled

Self Pay Price: \$0.00 Billed Charge: \$0.00 Billing Channel: Specialty Bracing Self Pay/TOS: No

Product attributes
Brace Style: N/A Hinge Options: Standard Colors: N/A

Drop Ship Address Missing
You have selected a product for Drop Ship fulfillment but you have not added a delivery address.

Add Address Use Patient Address Use Clinic Address

Non-Integrated Account: Select Add Address to enter patient's address
Integrated Account: Select Use Patient's Address to import the patient's address

Category OA/Functional - Custom Side Right HCPCS L1846, L2755, L2820, L2830

Exchange Options Edit Remove

Adding Attachments:

Upload documents (Ex. Patient Measurements, Custom Bracing Measuring Documents, Chart Notes, and Letter of Medical Necessity.)

Attachments

Add

Adding Accessory Products & Notes:

Reparel Knee Sleeves:

Reparel Knee Sleeves need to be listed on the prescription and included on the PA for billing all OTS and Custom Specialty Brace Products.

Products Scan Barcode

(Custom / DJO - Donjoy)
Defiance

Brace Style: Swoop Hinge Options: Standard Colors: Red Custom

Drop Ship Not Fulfilled

Self Pay Price: \$0.00 Billed Charge: \$0.00 Billing Channel: Specialty Bracing Self Pay/TOS: No

Product attributes
Brace Style: Swoop Hinge Options: Standard Colors: Red

Drop Ship Address Missing
You have selected a product for Drop Ship fulfillment but you have not added a delivery address.

Add Address Use Patient Address Use Clinic Address

**(11-2859-4 / DJO - Donjoy)
Reparel Knee Brace Undersleeve**

Size: Large

Drop Ship Not Fulfilled

Self Pay Price: \$0.00 Billed Charge: \$0.00 Billing Channel: Specialty Bracing Self Pay/TOS: No

Drop Ship Address Missing
You have selected a product for Drop Ship fulfillment but you have not added a delivery address.

Add Address Use Patient Address Use Clinic Address

Category OA/Functional - Custom Side Right HCPCS L1846, L2755, L2820, L2830

Category OTS Splinting Side Right HCPCS L2397

Exchange Options Edit Remove

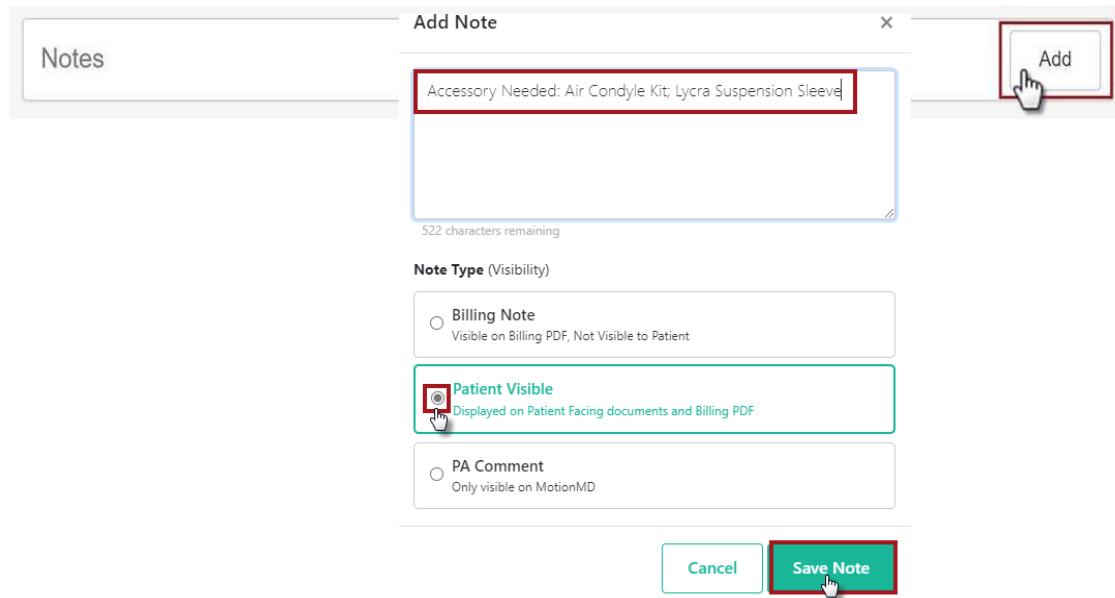
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Custom Specialty Brace Products:

All Accessory Products besides the Reparel Knee Sleeves should be selected on the Custom Product Measuring sheet that is uploaded and attached to the PA.

OTS Specialty Brace Products:

All Accessory Products besides the Reparel Knee Sleeves should be included as a Note on the PA. Select **Patient Visible** checkbox > **Save Note**.



Notes

Add Note

Accessory Needed: Air Condyle Kit; Lycra Suspension Sleeve

522 characters remaining

Note Type (Visibility)

Billing Note
Visible on Billing PDF, Not Visible to Patient

Patient Visible
Displayed on Patient Facing documents and Billing PDF

PA Comment
Only visible on MotionMD

Cancel **Save Note**

Submit Claim to Billing:

Complete all billing requirements on Patient Agreement and Submit to Billing. The PA status will update to **Awaiting Billing** and **Received**.



TEST, TEST
CSA Orthopedics (Main)
04/03/2025 by Leigha Wismann

✓ 1/1 Awaiting Billing Received

ID 116246
MRN 12345
DOB 2023-01-01

Tracking and Monitor Authorization:

After billing submission, Track progress on Pre-Authorization status and shipping via Beacons

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Alerts/Notifications:

To submit a Specialty Bracing claim to billing, each Inventory Location is required to have a Specialty Bracing account number set. If this account number is missing, the user will see the alert below. To resolve, submit a help ticket for further assistance.

