

## MANAGING AN OBSOLETE PRODUCT

There are instances when Enovis products become obsolete. If this occurs, follow the guide below for steps on managing an Obsolete Product in MotionMD.

**Identifying an Obsolete Product:** If a product is obsolete, it can be identified when creating a restock. The obsolete product will be labeled with a red Obsolete pill next to the product name. A notification will appear when the user hovers over the pill with recommendations on how to proceed.

DJO Global - OfficeCare Standard						Remove Vendor Site
	Item #	UoM	On Hand + Outstanding (Stocking Units)	Quantity Needed (UoM)	Order Quantity (UoM)	Unit Price
This product is Obsolete and will not be restocked. It is recommended to remove the product and replace with an alternative product if applicable.	79-95483	EA (1 Stocking Units)	9 of 10	1	1	0.00

To remove the Obsolete product from the restock click on the X. The remaining product(s) on the restock are then able to be processed.

DJO Global - OfficeCare Standard						Remove Vendor Site
Product	Item #	UoM	On Hand + Outstanding (Stocking Units)	Quantity Needed (UoM)	Order Quantity (UoM)	Unit Price
Reaction Knee Brace DJO - DonJoy - Size: M/L	11-0215-3	EA (1 Stocking Units)	9 of 10	1	1	0.00
AirSelect Standard DJO - Aircast - Size: Small	01EF-S	EA (1 Stocking Units)	3 of 4	1	1	0.00
AirSelect Standard DJO - Aircast - Size: Medium	01EF-M	EA (1 Stocking Units)	11 of 12	1	1	0.00
EvenUp Obsolete DJO - ProCare - Sizes: Small	79-95483	EA (1 Stocking Units)	9 of 10	1	1	0.00

**Updating Obsolete Product:** Once the restock has been submitted, complete a manual adjustment of the stock record for the Obsolete SKU to prevent product from reappearing on future restocks.

Search Inventory > Products > Type and Search SKU

## MANAGING AN OBSOLETE PRODUCT

Manually adjust the Par Level on the Stock Record to prevent restocks from occurring. Select Actions < Edit and a modal will appear to adjust the Par Level to zero and Save Changes.

### Adding the NEW/Substitute Product to MotionMD:

For guidance on how to add a New/Substitute product for the obsolete product, reference the [Adding a New or Substitute Product](#) guide.