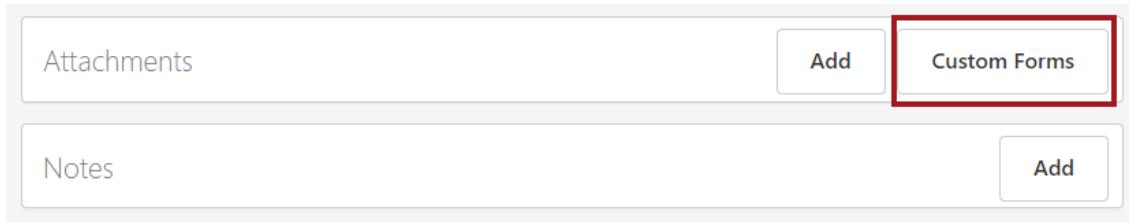


ADDING A CUSTOM FORM TO A PATIENT AGREEMENT

The ability to create and add a Custom Form is a new tier feature available in MotionMD for customers on the Pro tier. Once enabled, a user can select and add a Custom Form to a Patient Agreement (PA). The steps below outline how to add a Custom Form.

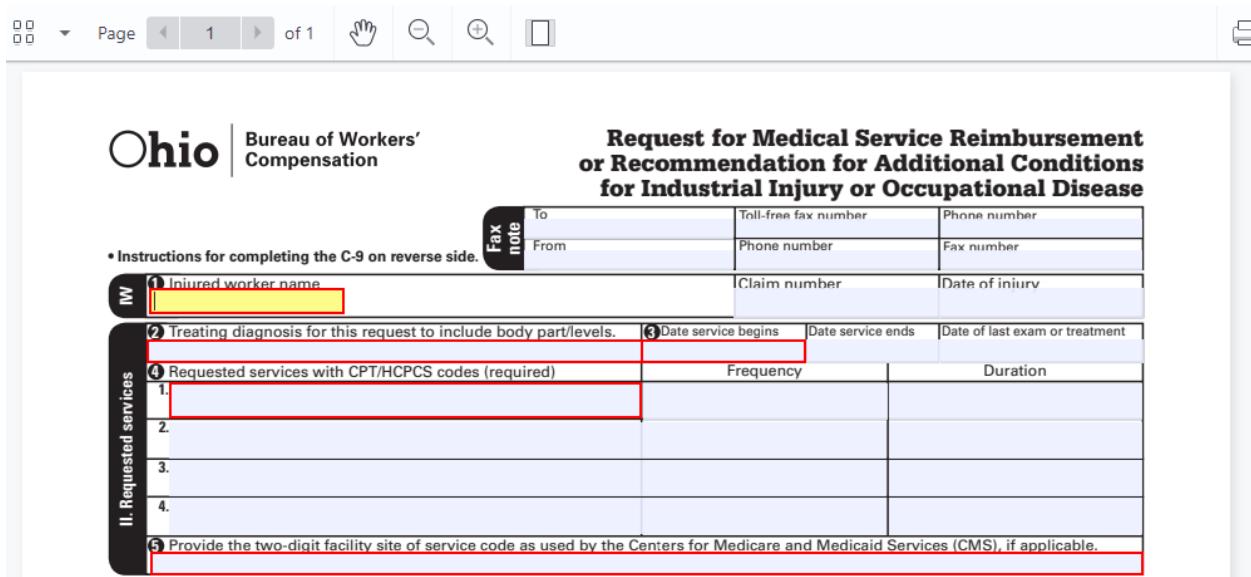
Select the **Custom Forms** button under the Attachments section.



A display modal will appear providing a list of all custom form options. Select the custom form to complete.



The Custom Form will open in a modal. If the form has required data fields, those fields will be highlighted in **RED** for the user to complete.



Ohio Bureau of Workers' Compensation

Request for Medical Service Reimbursement or Recommendation for Additional Conditions for Industrial Injury or Occupational Disease

* Instructions for completing the C-9 on reverse side.

Fax note

To	Toll-free fax number	Phone number
From	Phone number	Fax number

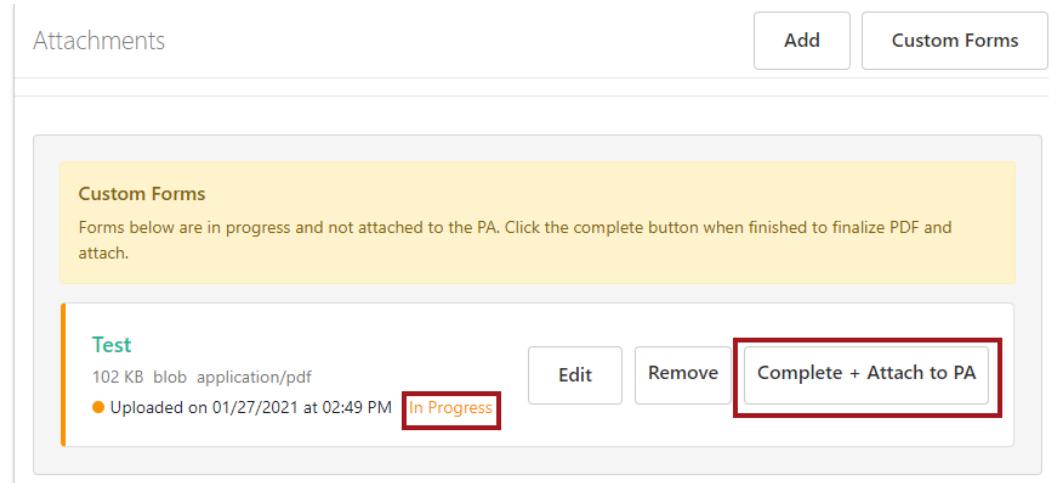
II. Requested services

① Injured worker name	② Treating diagnosis for this request to include body part/levels.	③ Date service begins	④ Date service ends	⑤ Date of last exam or treatment
1. <input type="text"/>	2. <input type="text"/>	3. <input type="text"/>	4. <input type="text"/>	5. <input type="text"/>
⑥ Provide the two-digit facility site of service code as used by the Centers for Medicare and Medicaid Services (CMS), if applicable.				

ADDING A CUSTOM FORM TO A PATIENT AGREEMENT

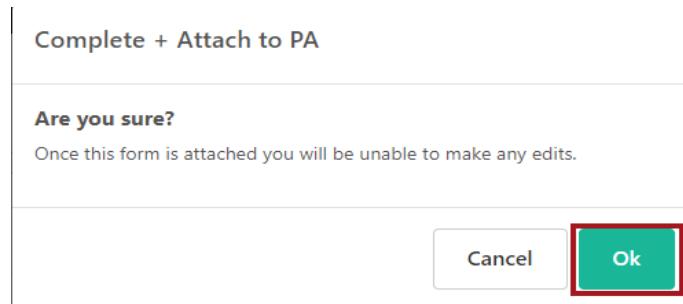
The Custom Form will show as **In Progress** status under the Attachments section. The form can be Edited and Saved as many times as needed until complete. Once the form is determined to be complete:

Select **Complete + Attach to PA** to finalize the Custom Form.



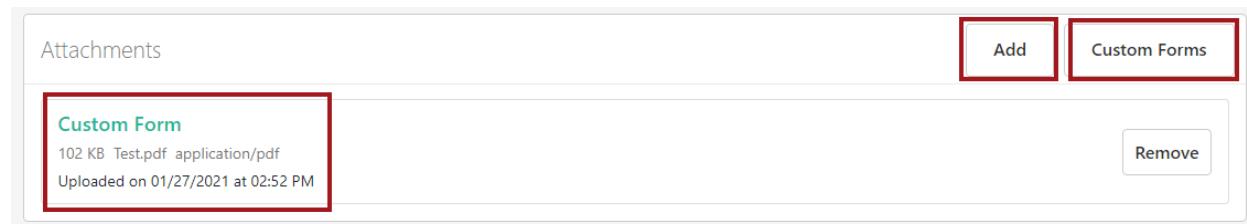
The screenshot shows the 'Attachments' section with two buttons: 'Add' and 'Custom Forms'. Below this, a box titled 'Custom Forms' contains a message: 'Forms below are in progress and not attached to the PA. Click the complete button when finished to finalize PDF and attach.' A list item 'Test' is shown, with details: '102 KB blob application/pdf', 'Uploaded on 01/27/2021 at 02:49 PM', and a status box 'In Progress'. To the right of these are 'Edit', 'Remove', and a button 'Complete + Attach to PA' which is highlighted with a red box.

A modal will display asking to confirm the upload by selecting the **Ok** button. Selecting **Cancel** keeps the Custom Form in the **In Progress** status.



The modal has a title 'Complete + Attach to PA'. It contains a question 'Are you sure?' and a note 'Once this form is attached you will be unable to make any edits.' At the bottom are two buttons: 'Cancel' and 'Ok', with 'Ok' highlighted with a red box.

The Custom Form has been successfully attached when the document displays as **Uploaded with the Date/Time Stamp**. Select the **Add** button to add any other additional attachments or the **Custom Forms** button to start a new Custom Form.



The screenshot shows the 'Attachments' section with three buttons: 'Add' (highlighted with a red box), 'Custom Forms' (highlighted with a red box), and 'Remove'. Below this, a list item 'Custom Form' is shown, with details: '102 KB Test.pdf application/pdf' and 'Uploaded on 01/27/2021 at 02:52 PM'.