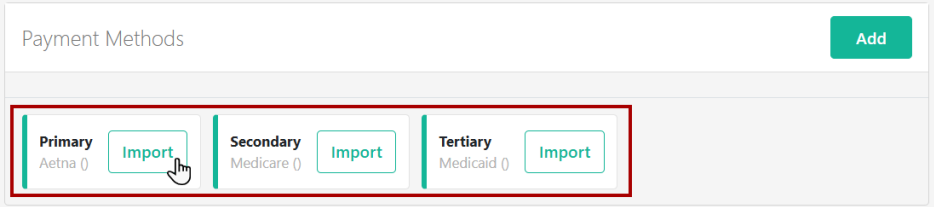
ENTERING PAYMENT METHODS

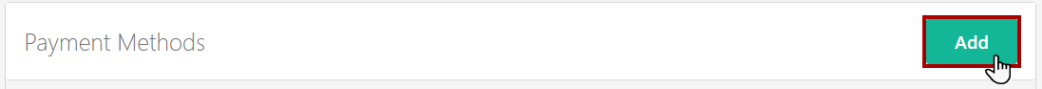
MotionMD allows users to enter payment information for Primary, Secondary, and Tertiary insurance in addition to Medicare, Medicaid, Self-Pay, Work Comp, Automotive, and Facility. These may be added manually or imported depending upon if the account is integrated or non-integrated.

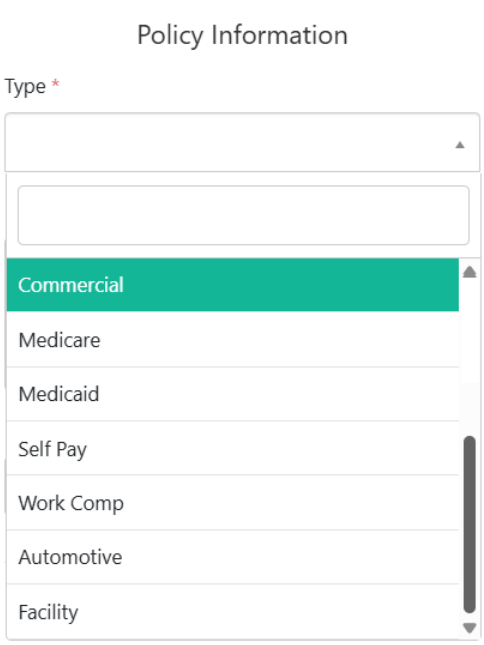
Adding Payment Method:

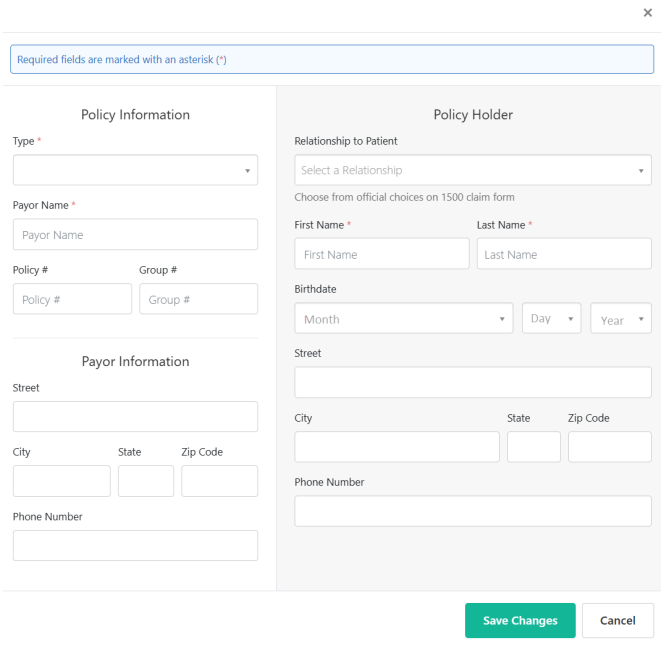
Integrated Account (Import): An integrated account will have the option to import insurance under Payment Methods. A user may import Primary, Secondary, or Tertiary insurance dependent upon each patient's insurance.



Non-Integrated Account (Manual): A non-integrated account will have the option to add insurance under Payment Methods. Click Add and select the appropriate payment method from the list provided. Add required fields marked with an asterisk.





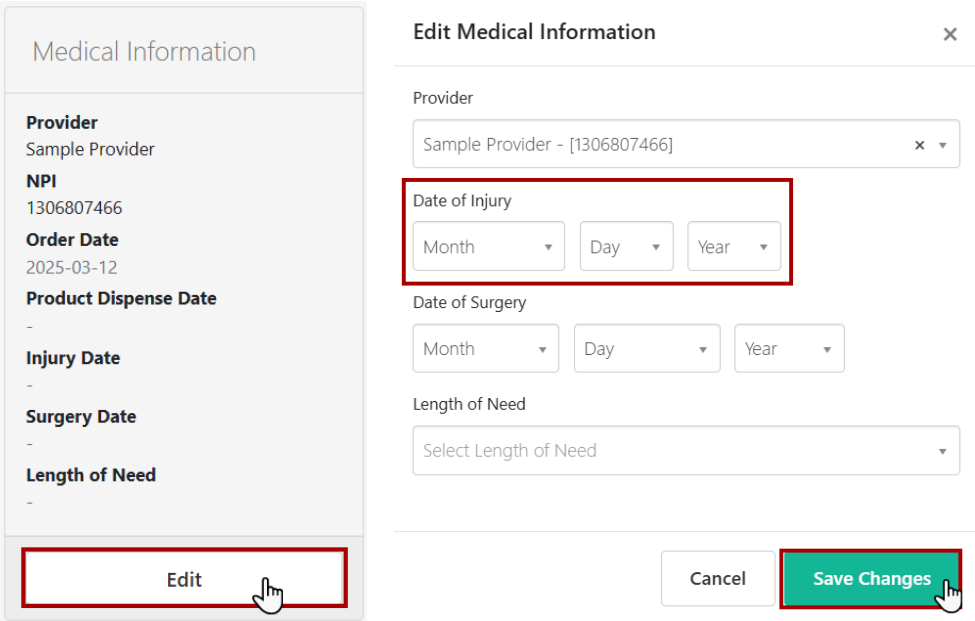


ENTERING PAYMENT METHODS

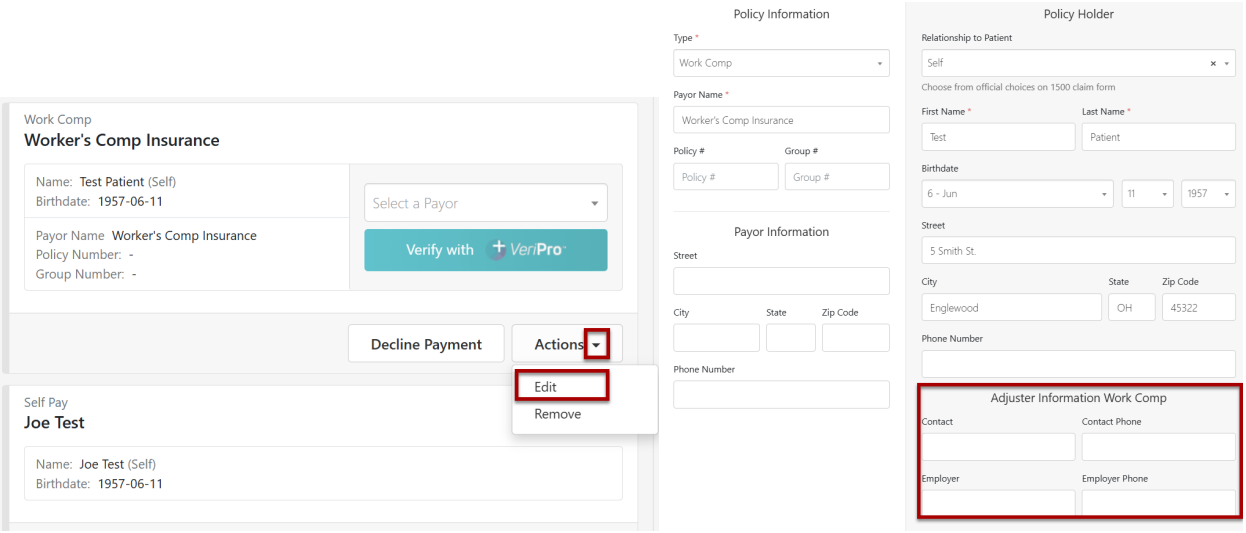
Work Comp/Automotive Claims:

A Patient Agreement created with Work Comp or Automotive as the Payment Method will require additional fields to be completed.

Adding Date of Injury: Add the date of injury under Medical Information:



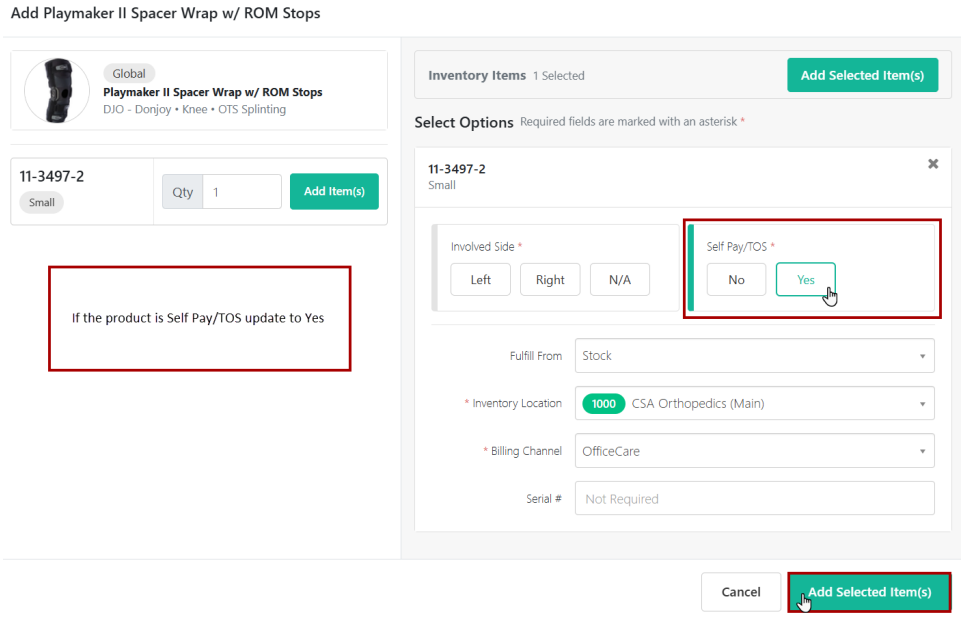
If Available Add Adjuster Information: Edit payment method to add adjuster contact information:



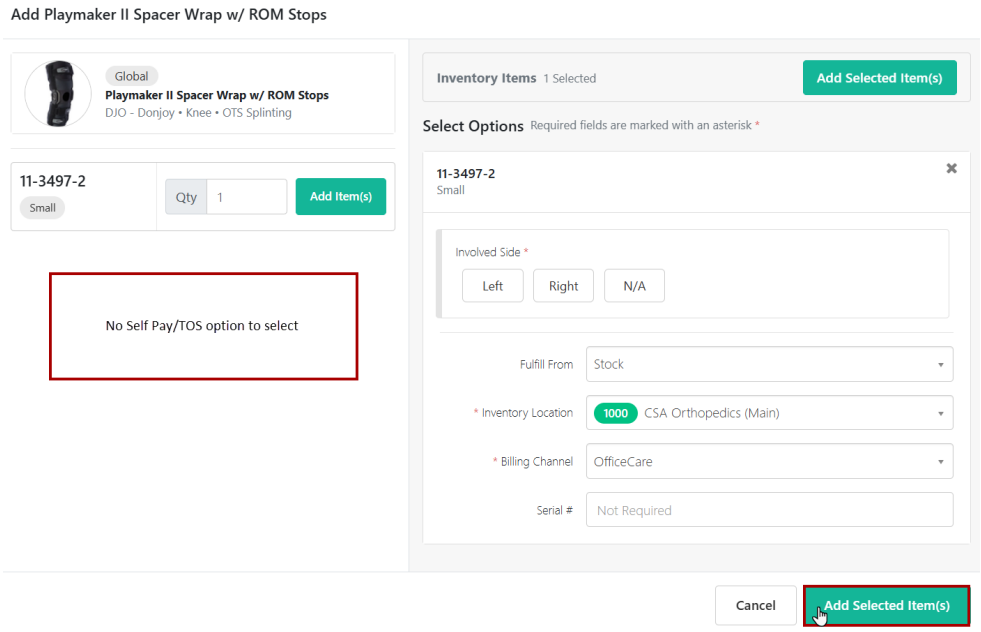
ENTERING PAYMENT METHODS

Self-Pay/TOS Claims:

VeriPro Enabled Account: The Self-Pay/TOS option on the product should be selected for a self-pay or a time of service (TOS) patient. Prior to processing the payment, navigate to the Products section on the Patient Agreement and confirm the Self Pay/TOS section is set to Yes.

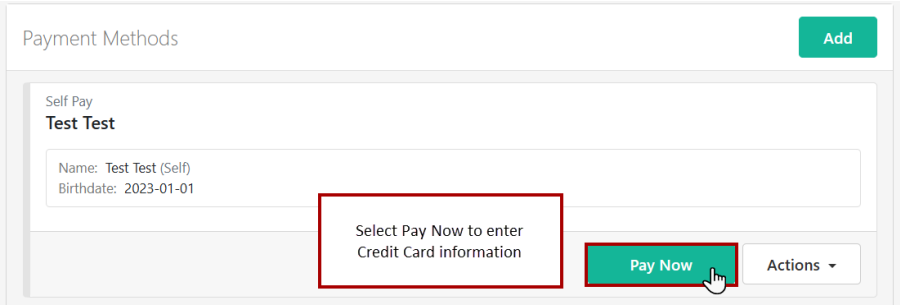


Non-VeriPro Accounts: There will be no Self Pay/TOS option to select.

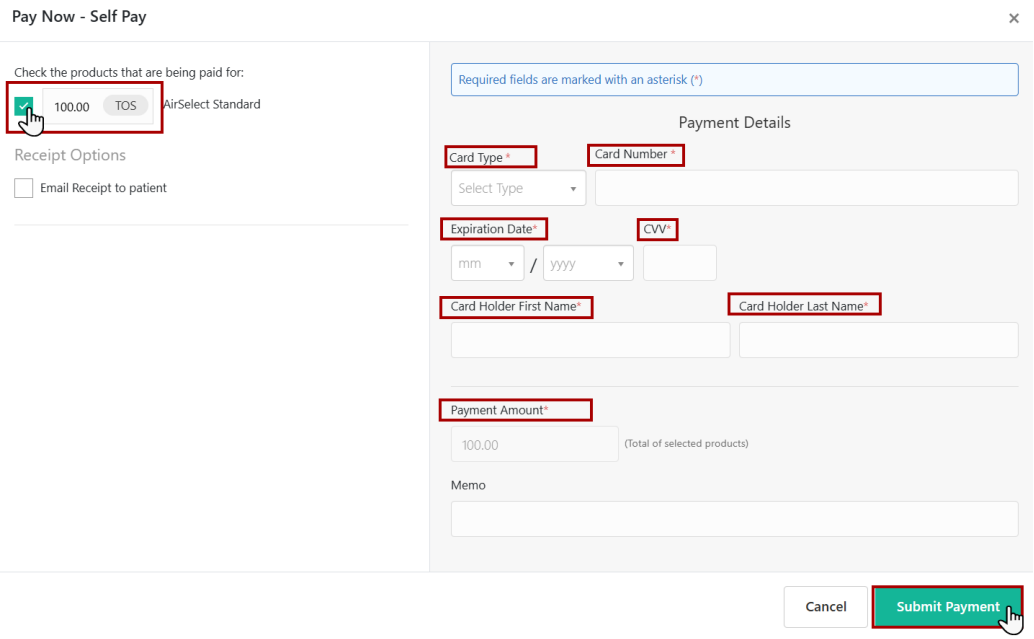


ENTERING PAYMENT METHODS

In the Self-Pay Payment Method, select Pay Now to enter the credit card information.



Select the box next to the product that the patient is making the payment on. Add details to all remaining required fields and Submit Payment.



NOTE: There may be instances when the product pricing is blank. If the pricing hasn't been loaded, users can manually add the pricing by selecting the check box to modify the charge amount.