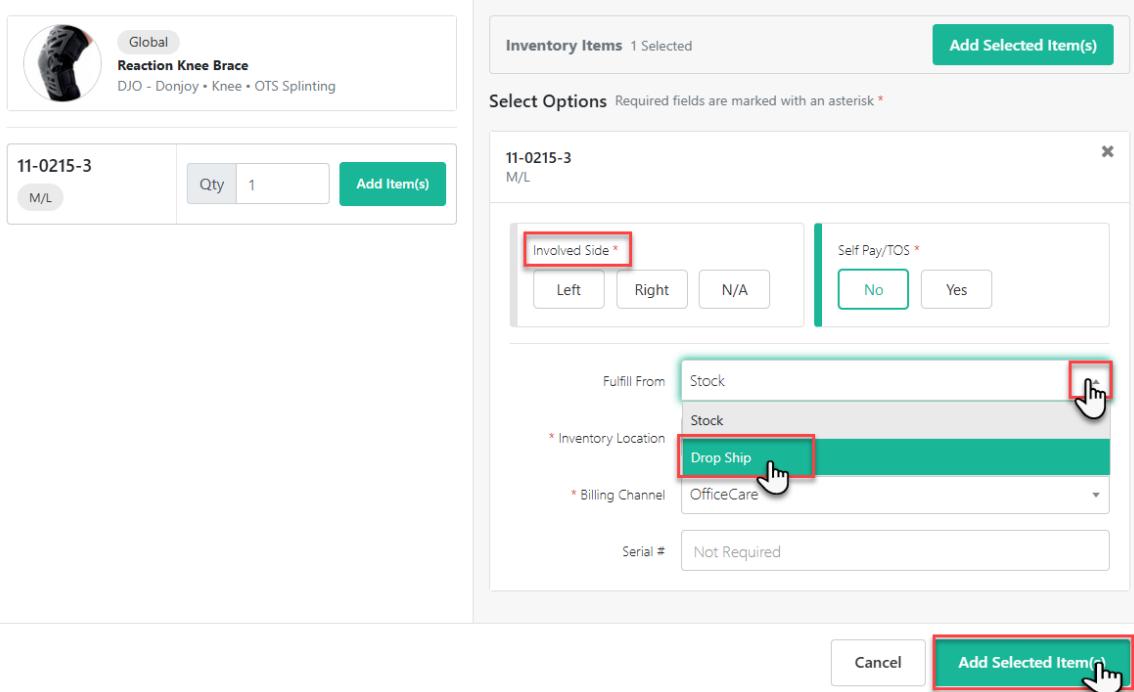


CREATE A DROP SHIP ORDER

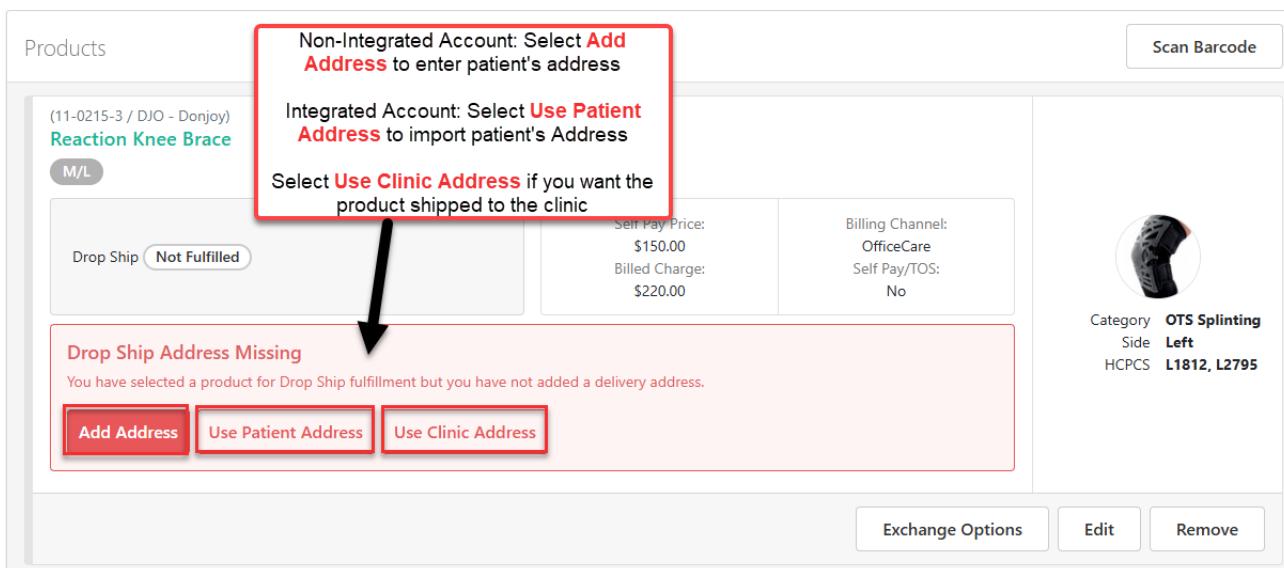
Follow the steps below to create a **Drop Ship Order** to ship to patient's home.

Create patient agreement and select a product for **Drop Ship**. In the product section use the drop down and update Fulfill From to **Drop Ship**, select Involved Side and Save Changes:

Add Reaction Knee Brace

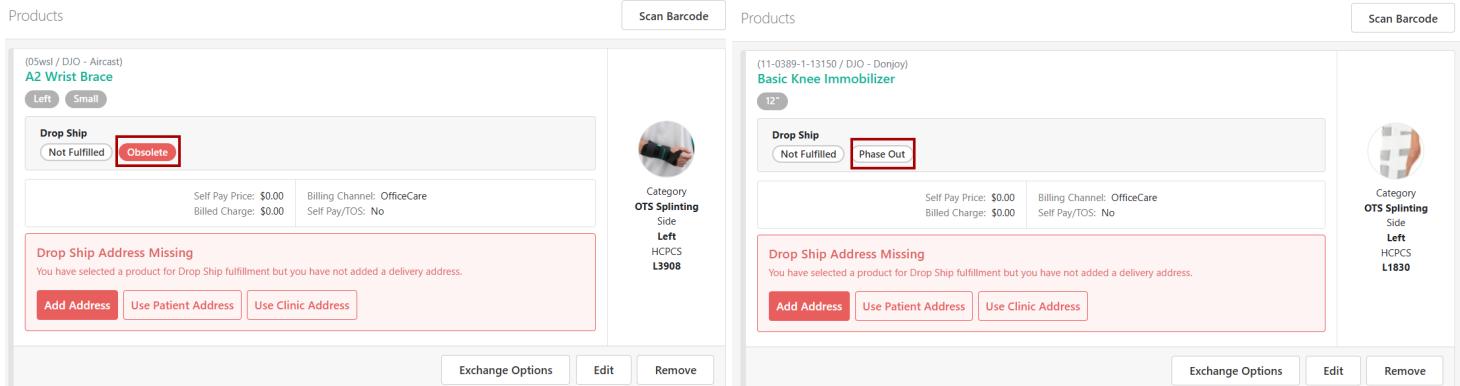


Once updated, **Drop Ship Address Missing** selection will appear to add shipping details:



CREATE A DROP SHIP ORDER

NOTE: If Obsolete or Phase Out pill populates, a different item should be selected.



Products

Scan Barcode

Products

Scan Barcode

(05wsl / DIO - Aircast)
A2 Wrist Brace

Left Small

Drop Ship
Not Fulfilled **Obsolete**

Self Pay Price: \$0.00 Billed Charge: \$0.00 Billing Channel: OfficeCare Self Pay/TOS: No

Drop Ship Address Missing
You have selected a product for Drop Ship fulfillment but you have not added a delivery address.

Add Address Use Patient Address Use Clinic Address

Category OTS Splinting Side Left HCPSCS L3908

(11-0389-1-13150 / DIO - Donjoy)
Basic Knee Immobilizer

12"

Drop Ship
Not Fulfilled **Phase Out**

Self Pay Price: \$0.00 Billed Charge: \$0.00 Billing Channel: OfficeCare Self Pay/TOS: No

Drop Ship Address Missing
You have selected a product for Drop Ship fulfillment but you have not added a delivery address.

Add Address Use Patient Address Use Clinic Address

Category OTS Splinting Side Left HCPSCS L1830

Exchange Options Edit Remove Exchange Options Edit Remove

After the patient agreement has been created Drop Ship Status notifications will appear at the top of the patient agreement.

A RED alert notifies users that additional requirements are needed to transmit a Drop Ship Request. The billing requirements box provides the list of necessary requirements.



ID 116066
CSA Orthopedics (Main)

Actions

Missing 3 Requirements

ICD-10 Codes 1
Products 1
Payment Methods 0
Signatures (0/2)

Drop Ship Error
Billing Requirements need to be met to create Drop Ship Order.

Diagnoses

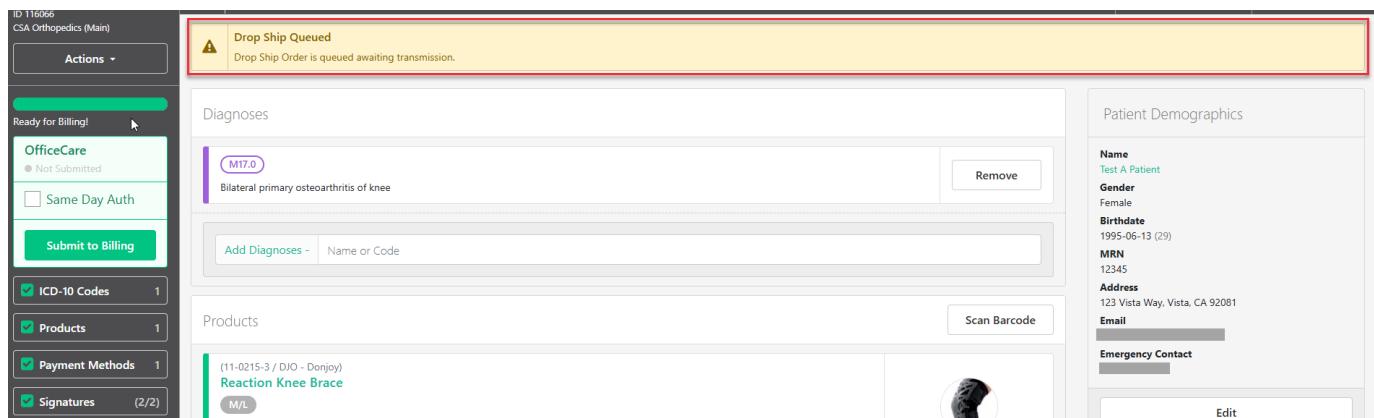
M17.0 Bilateral primary osteoarthritis of knee Remove

Add Diagnoses - Name or Code

Patient Demographics

Name Test A Patient
Gender Female
Birthdate 1995-06-13 (29)
MRN 12345

A YELLOW alert notifies users the Drop Ship Request is transmitting.



ID 116066
CSA Orthopedics (Main)

Actions

Ready for Billing!

OfficeCare Not Submitted
Same Day Auth
Submit to Billing

ICD-10 Codes 1
Products 1
Payment Methods 1
Signatures (2/2)

Drop Ship Queued
Drop Ship Order is queued awaiting transmission.

Diagnoses

M17.0 Bilateral primary osteoarthritis of knee Remove

Add Diagnoses - Name or Code

Products

(11-0215-3 / DIO - Donjoy)
Reaction Knee Brace M/L Scan Barcode

Patient Demographics

Name Test A Patient
Gender Female
Birthdate 1995-06-13 (29)
MRN 12345
Address 123 Vista Way, Vista, CA 92081
Email
Emergency Contact

Edit

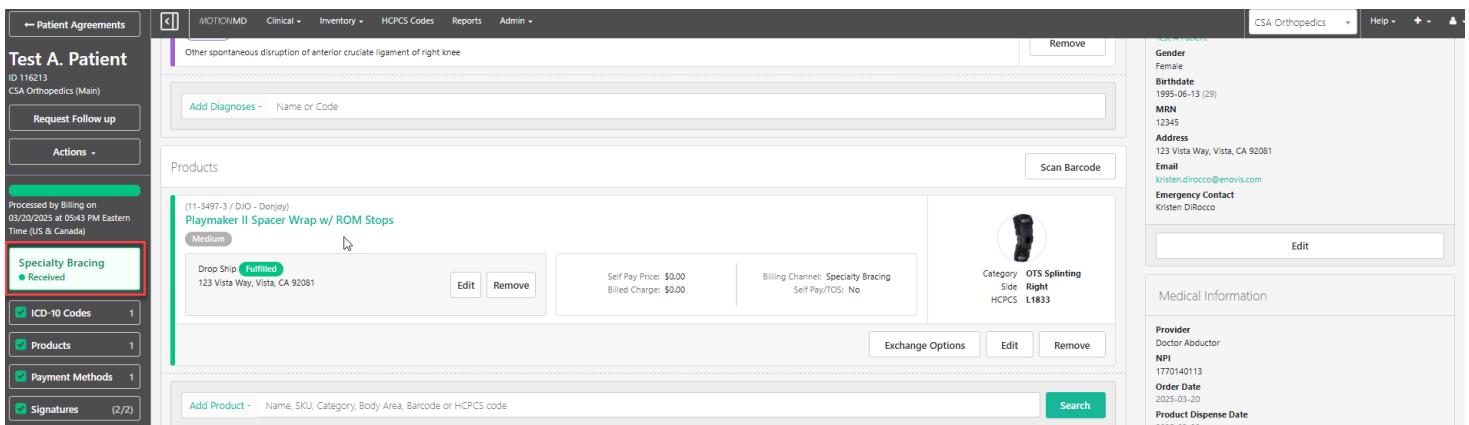
CREATE A DROP SHIP ORDER

A GREEN alert notifies users the Drop Ship Request was successfully transmitted.



The screenshot shows the MOTIONMD software interface for creating a drop ship order. The top navigation bar includes Patient Agreements, MOTIONMD, Clinical, Inventory, HCPCS Codes, and Reports. The main window displays a message: "Drop Ship Success" with "Drop Ship Order Transmission Succeeded." A red box highlights this message. To the left, a sidebar for "Test A. Patient" shows patient details (ID 116032, CSA Orthopedics (South)), a "Request Follow up" button, and a "Actions" dropdown. Below these are "Ready for Billing", "OfficeCare" (Not Submitted), "Same Day Auth", and a "Submit to Billing" button. The main content area shows "Diagnoses" (M17.11, Unilateral primary osteoarthritis, right knee) and "Products" (11-0215-3 / DJO - DonJoy). To the right, "Patient Demographics" are listed: Name (Test A Patient), Gender (Female), Birthdate (1995-06-13 (29)), MRN (12345), Address (123 Vista Way, Vista, CA 92081), Email (kristen.dirocco@enovis.com), and Emergency Contact (Kristen DiRocco).

NOTE: Drop Ship Requests for Specialty Bracing claims will follow the same process. The drop ship request is successfully processed when the Billing requirements are completed, and the claim is submitted to billing/received.



The screenshot shows the MOTIONMD software interface for creating a drop ship order for specialty bracing. The top navigation bar includes Patient Agreements, MOTIONMD, Clinical, Inventory, HCPCS Codes, Reports, and Admin. The main window displays a message: "Other spontaneous disruption of anterior cruciate ligament of right knee". A red box highlights the "Specialty Bracing" section in the sidebar, which shows "Received". The sidebar also lists "ICD-10 Codes" (1), "Products" (1), "Payment Methods" (1), and "Signatures" (2/2). The main content area shows "Products" (11-3497-3 / DJO - DonJoy, Playmaker II Spacer Wrap w/ ROM Stops, Medium). The product details include "Drop Ship" (Fulfilled, 123 Vista Way, Vista, CA 92081), "Edit" and "Remove" buttons, "Self Pay Price: \$0.00", "Billed Charge: \$0.00", "Billing Channel: Specialty Bracing", "Self Pay/TOS: No", and "Category: OTS Splinting, Side: Right, HCPCS: L1833". To the right, "Patient Demographics" are listed: Gender (Female), Birthdate (1995-06-13 (29)), MRN (12345), Address (123 Vista Way, Vista, CA 92081), Email (kristen.dirocco@enovis.com), and Emergency Contact (Kristen DiRocco). Below the product details, "Medical Information" is listed: Provider (Doctor Abductor), NPI (17701401113), Order Date (2025-03-20), and Product Dispense Date.