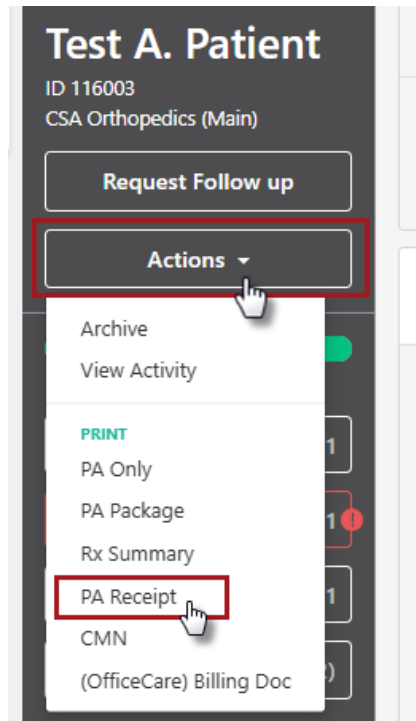**PRINTING A PA RECEIPT**

A patient may elect to have a printed receipt instead of an email copy. Follow the option below to Print a PA Receipt in MotionMD.

On the PA Page, select the Actions drop-down on the left-hand side of the PA page. Once selected, a drop-down box will appear. Select the **PA Receipt** option.

A new window will open with the PA Receipt visible. Select the print icon in the upper right corner to print a copy of the receipt.

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