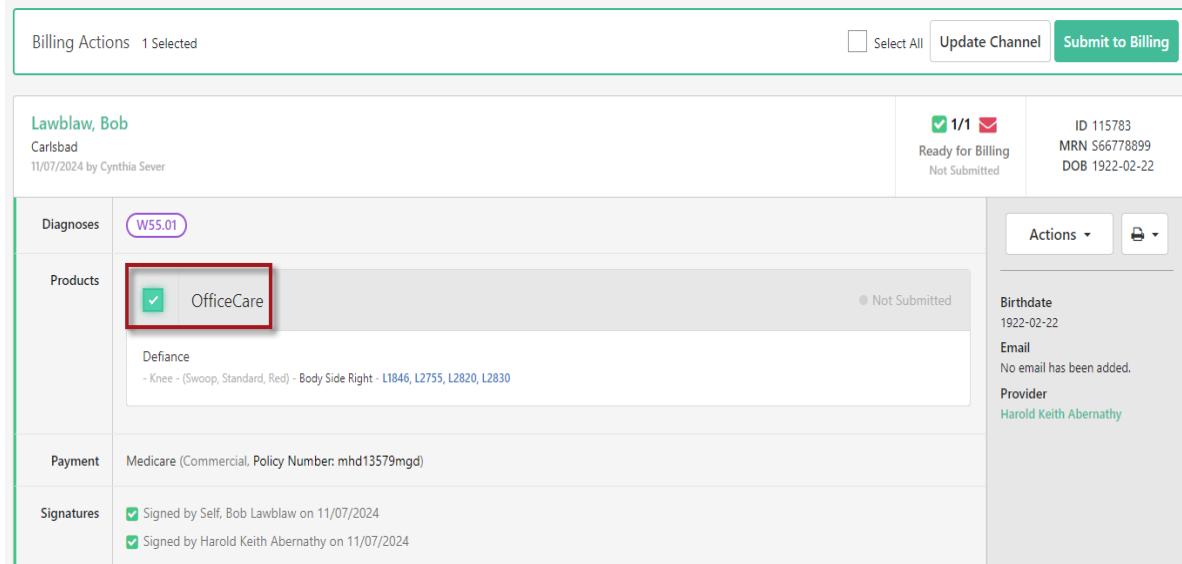


UPDATING BILLING CHANNELS FROM THE BILLING SUBMISSION TAB

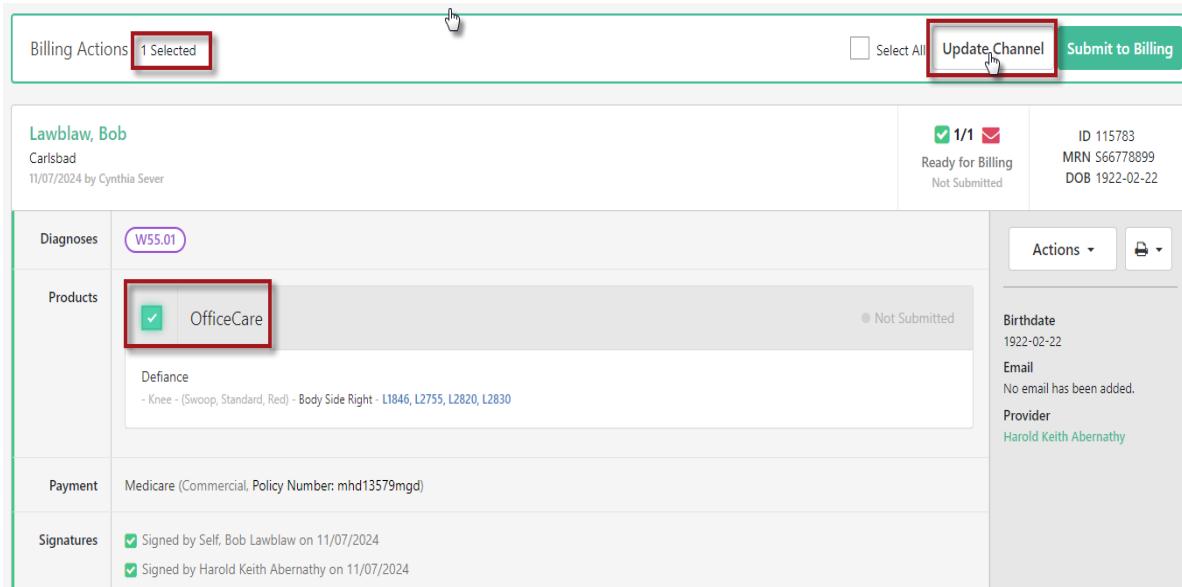
To improve the process of changing Billing Channels for Special Billing PAs a feature has been added to the Billing Submission (BS) tab. This will allow Users to update multiple PAs at one time.

From the BS tab, select or check the PAs that need to be updated. Select as many PAs needing to be updated to the SAME Billing Channel. If there are PAs that need to be changed to a second Billing Channel, they will need to be updated separately.



The screenshot shows the Billing Submission (BS) tab interface. At the top, there is a header with 'Billing Actions 1 Selected' and three buttons: 'Select All', 'Update Channel', and 'Submit to Billing'. The main content area displays a single patient record for 'Lawblaw, Bob' (ID 115783, MRN S66778899, DOB 1922-02-22). The record includes sections for 'Diagnoses' (W55.01), 'Products' (OfficeCare, checked), 'Payment' (Medicare), and 'Signatures' (two signatures listed). On the right side, there is a summary box with 'Actions', 'Birthdate' (1922-02-22), 'Email' (No email has been added), and 'Provider' (Harold Keith Abernathy). The 'Products' section is highlighted with a red box around the 'OfficeCare' checkbox.

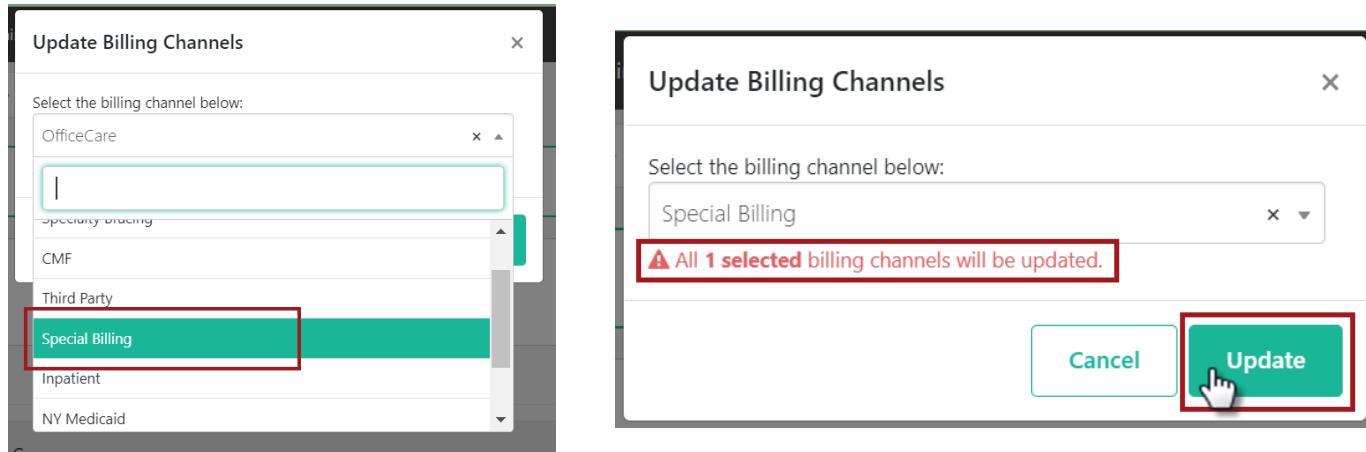
As soon as a PA is selected the Update Channel button will enable and the Selected count will update. Once all PAs have been selected, click the **Update Channel** button.



The screenshot shows the same Billing Submission (BS) tab interface as the previous one, but with a mouse cursor hovering over the 'Update Channel' button. The 'Update Channel' button is highlighted with a red box. The rest of the interface is identical to the first screenshot, showing a single PA selected for update.

UPDATING BILLING CHANNELS FROM THE BILLING SUBMISSION TAB

In the pop-up modal, select the Billing Channel from the dropdown menu and click the **Update** button. An alert message will show in the modal confirming the number of PAs selected to update.



The Billing Channel will be updated on all selected PAs. Please Note: if the new Billing Channel selected is Download only, and the Billing Channel needs to be updated again, navigate into the PA and edit the Product.

Lawblaw, Bob Carlsbad 11/07/2024 by Cynthia Sever		 1/1  Ready for Billing Not Submitted	ID 115783 MRN S66778899 DOB 1922-02-22
Diagnoses	W55.01		Actions 
Products	Special Billing Defiance - Knee - (Swoop, Standard, Red) - Body Side Right - L1846, L2755, L2820, L2830	 Download	Birthdate 1922-02-22 Email No email has been added. Provider Harold Keith Abernathy
Payment	Medicare (Commercial, Policy Number: mhd13579mgd)		
Signatures	 Signed by Self, Bob Lawblaw on 11/07/2024  Signed by Harold Keith Abernathy on 11/07/2024		