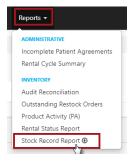


## **DOWNLOAD INVENTORY STOCK RECORDS**

The Inventory stock records associated with a MotionMD account may be downloaded by Account (All Inventory locations) or by a specific Inventory Location.

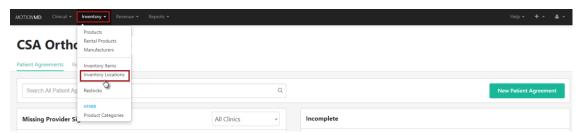
## **Download Stock by Account:**

On the main navigation bar, under Reports select Stock Record Report to download the excel spreadsheet with the stock records for all products at all Inventory locations



## **Download Stock by Inventory Location:**

• On the main navigation bar, under Inventory select Inventory Locations:



• Search and select the desired Inventory Location. Under the Inventory location, select the 3 dots next to the Restock button to locate the Download Stock option. This will download the excel spreadsheet with the stock records for all products related to this location only.

